



DEPARTMENT OF THE ARMY
Your Unit Address

REPLY TO
ATTENTION OF

DAAR-123

Today's Date

MEMORANDUM FOR RECORD

SUBJECT: Command Concurrence for Army Reserve Marksmanship Team Membership

1. The Battalion/Company Commander of <Your Unit> supports <your name> as a member on the Army Reserve Marksmanship Program. <Your Unit> understands that Lines of Accounting will be obtained from USARC G3/7 for marksmanship training at zero cost to our unit. The undersigned also acknowledges that Army Reserve Marksmanship Program members may receive orders to train Soldiers in marksmanship, train for marksmanship events and compete in national, regional or Army events.

2. The point of contact for this memo is <Unit Commander> at .

DISTRIBUTION:

- 1 - Unit
- 1 - Individual
- 1 - USARC Weapons Training

<SIG>
<Commander's Name>
<rank, branch>
Commanding